

**"5<sup>th</sup> Asian Conference on Coordination Chemistry (5<sup>th</sup> ACCC)"**

by

**The University of Hong Kong**

**12 - 16 July 2015**

**HOTEL RESERVATION FORM**

*(Please use one form for each booking and type in all information)*

GUEST NAME (Mr / Mrs / Miss) :	(IF ANY) SHARE GUEST (Mr / Mrs / Miss) :
ARRIVAL DATE :	DEPARTURE DATE :
ARRIVAL FLIGHT :	DEPARTURE FLIGHT :
EMAIL ADDRESS / FAX NUMBER <i>(For us to return a confirmation to you)</i> :	
<u>SPECIAL ROOM RATE</u> (Valid for the nights of 11 – 16 July 2015 only)  <input type="checkbox"/> <b>HK\$830</b> (on room only basis) <input type="checkbox"/> <b>HK\$900</b> (with buffet breakfast for 1 person) <input type="checkbox"/> <b>HK\$970</b> (with buffet breakfast for 2 persons) <i>The above rates are on per room per night basis and inclusive of 10% service charge.</i>  <u>ROOM TYPE</u> : Superior Room	NO. OF ROOMS : _____  <u>SPECIAL REQUEST</u> <input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking
<u>GUARANTEE</u> <i>(All reservations must be guaranteed by credit card to secure room space)</i> <input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> JCB <input type="checkbox"/> DINERS <input type="checkbox"/> AMEX Card Holder Name _____ Card No. _____ Expiry Date _____	
<u>TERMS AND CONDITIONS</u> <ul style="list-style-type: none"> <li>● All reservations are subject to room availability upon making reservation.</li> <li>● In case of any cancellation notice given less than <u>14 days</u> prior to arrival or no-show on the arrival day, one night room charge penalty will be levied to the given credit card.</li> <li>● For any further assistance, please contact Ms Suzanie Chan, Assistant Director of Sales - Corporate at tel (852)3410 3329 or fax (852)2858 2969 or email <a href="mailto:adoscorp@ramadahongkong.com">adoscorp@ramadahongkong.com</a></li> </ul>	
<p><b>Please complete and return this form to Reservations Department</b>  <b><u>on or before 11 June 2015.</u></b>  <b>via fax no : +852 2548 5014 or email : <a href="mailto:res@ramadahongkong.com">res@ramadahongkong.com</a></b></p>	