

5th Asian Conference on Coordination Chemistry (5th ACCC)
12 - 16 July 2015
Hotel Reservation Form

The Courtyard by Marriott Hong Kong is pleased to offer a corporate rate for the [5th Asian Conference on Coordination Chemistry \(5th ACCC\) 12-16 July 2015](#). Please complete this form and kindly return to us on or before [11 June 2015 \(Thursday\)](#). For any reservation received after the cut-off day (i.e. [11 June 2015, Thursday](#)), both rooms and rates will be subject to availability. The special group rate may be adjusted to our Best Available Rate should all rooms be sold out within the room block held between [The University of Hong Kong](#) and the Courtyard by Marriott Hong Kong. (For Reservations to be made, all fields marked by an asterisk "" must be filled out.)*

(Circle One) Mr./Ms./Mrs. Surname*: _____ First Name*: _____

Company: _____ Title: _____

Address: _____

Telephone*: _____ Fax Number*: _____

E-mail*: _____ Marriott Rewards No. _____

Arrival Date*: _____ Flight/Time: _____

Departure Date *: _____ Flight/Time: _____

Room Rates extended to this particular function*
(For Maximum 20 Rooms):

- Deluxe Room : HK\$1300* per room, per night (room only)
- Deluxe Room : HK\$1400* per room, per night (with one daily buffet breakfast in MoMo Café)
- Deluxe Room : HK\$1500* per room, per night (with two daily buffet breakfast in MoMo Café)

**The above room rate is subject to 10% service charge, applicable to both single and double occupancy.*

Preferred Room Category:

Bed Type	Room Type
King bed: <input type="checkbox"/>	Non-smoking room: <input type="checkbox"/>
	Smoking room: <input type="checkbox"/>

Special Request: _____

Check In: after 2:00pm / Check Out: 12:00 noon

I would like to guarantee my reservation by:

Credit Card Type*: _____

Credit Card Number*: _____

Expiry Date*: _____

CANCELLATION POLICY

Please note a "no show" charge of FULL PENALTY will be automatically charged to guest's credit card, should the guest fail to arrive on the confirmed arrival date.

Any cancellation or amendment is required **on 26 June 2015, (Friday)**, to the scheduled arrival date otherwise the guest will be charged for full duration of stay.

Please arrange Limousine service: (Please select)
 (4-seat) at HK\$800 net (1-way) (7-seat) at HK\$900 net (1-way)
 Arrival Departure Arrival Departure

The above prices may be changed without prior notice.

 To guarantee your reservation, please submit this form by **[11 June 2015, Thursday](#)** to the:

Sales Department, Courtyard by Marriott Hong Kong
 Tel: (852) 3717-8882

Or simply fax it to us at (852) 3717-8288

Or send to the Reservations E-mail: esther.cheung@courtyard.com

Your reservations will be confirmed (within **48** hours) ONLY when you receive a final confirmation message with the confirmation number from the hotel.



Cardholder's Signature*
and Name*: