

**5<sup>th</sup> Asian Conference on Coordination Chemistry 2015**  
**July 11-18,, 2015**  
**Ibis Hong Kong Central & Sheung Wan Hotel Reservation Form**

To : Ibis Hong Kong Central & Sheung Wan  
 Address: 28 Des Voeux Road West, Sheung Wan, Hong Kong  
 Contact Person: Monica Wong  
 Tel No. : (852) 2252 2980 Fax: (852) 2252 2919  
 E-mail : h7606-sm1@accor.com

<b>Booking Deadline:</b> <b>July 1, 2015</b>
---

<b>For Official use only</b>
------------------------------

**Personal Particulars**

Name as shown on passport (Mr. / Mrs. / Ms)		Surname		First Name	
Mobile Number	Office Number	Fax Number		E-mail	
				Country	
Arrival Date	Arrival Flight No. / Time	Departure Date	Departure Flight No. / Time		

**Hotel Accommodation**

**\* All special request is subject to hotel room availability.**

Number of Room(s)	Number of Person(s)	TT Bank Charges <small>(Applicable for TT client only)</small>	Grand Total
City View Room <input type="checkbox"/> HK\$740.00 Net (Room Only) <input type="checkbox"/> HK\$850.00 Net (Room with One daily breakfast) <input type="checkbox"/> HK\$960.00 Net (Room with Two daily breakfasts)		HK\$300.00	HKD
Room Type <input type="checkbox"/> Single Room(1 queen bed) <input type="checkbox"/> Twin Room (2 single beds)		<input type="checkbox"/> Smoking * <input type="checkbox"/> Non Smoking *	Share room with (if applicable)

**Guarantee**

***(All reservation must be guaranteed by credit card or TT to secure room space)***

Credit Card    VISA    MASTER    JCB    DINERS    AMEX

Name of cardholder: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Credit Card No.: \_\_\_\_\_

Holder's Signature: \_\_\_\_\_

Telegraphic Transfer *(Bank details will be provided once booking is confirmed)*

**Remarks**

- Hotel room rate are inclusive of 10% service charge.
- Hotel rates are valid for **July 11-17, 2015** on above room categories applicable for reservations made through Global Sources exhibitors and registered buyers (please provide booth no. or buyer confirmation no.) Rooms are offered on a **first-come-first-served basis**. If hotel room blocked is full, hotel will advise the availability of other room type / rates or arrange refund. The refund amount might be deducted the bank charges before returning to customer.
- All reservations will only be processed if one night room payment is received by hotel upon reservation for guarantee purpose, otherwise, the application will automatically be cancelled and rooms will be released.
- Please fax back the completed form to hotel. Fax no.: (852) 2252 2919 or by E-mail: h7606-sm1@accor.com
- Hotel will reply to guest at the earliest time once received the reservation form.
- Please note the following hotel cancellation policy:

Cancellation made on or after <b>July 1, 2015 /</b>	One night room charge will be levied as cancellation fee
Cancellation made on or after July 7, 2015 / <b>no sow on the arrival date</b>	Whole period of room nights will be levied as cancellation fee